

University of Petroleum & Energy Studies
Minutes of the IQAC Meeting held on 12th September, 2017
Venue: Energy House Board Room, Bidholi, UPES
Time: 11:00 AM to 1:00 PM

Members present:

1. Dr. S.R. Das, Senior Professor & Member Secretary – Chair in absence of the Vice Chancellor
2. Dr. R. Gowri, representative of Dr. Kamal Bansal, Dean, CoES
3. Dr. S.K. Pokhriyal, representative of Dr. D. N. Pandey, Director CoMES
4. Dr. Radhyashyam Prasad, representative of Dr. Tabrez Ahmad, Director CoLS
5. Dr. Manish Prateek, Director (CIT), COES
6. Dr. Amitabh Bhattacharya – Controller of Examinations
7. Dr. Vijay Parthasarthy, representative of Dr. Suresh Kumar, Director (Non-CIT) COES
8. Dr. Pankaj Kumar, COES
9. Dr. Ashutosh Pandey, COES
10. Dr. Neeraj Anand, CoMES
11. Dr. Neelu Ahuja, CoES
12. Dr. Azimkhan B. Pathan, CoLS
13. Mr. Ravindra Yatagiri Vice President-HBO
14. Mr. Surajit Mondal, Alumnus
15. Ms. Varnita Varma, Alumnus
16. Mr. Arjun Das, Student of MBA (AVM), 2nd year
17. Ms. Meenal Arora, Alumnus
18. Dr. Atul Kumar Gupta, Associate Professor & Head, Department of Chemistry, SGRR (PG) College, Dehradun – External Member
19. Mr. A. P. Semwal, Assistant Registrar (SG), Department of Academic Affairs – Convener(IQAC)

Special Invitees:

1. Dr. R.S. Thakur, Chief Librarian
2. Dr. Atul Razdan, CoMES
3. Dr. Veena Krishnan, Psychologist, UPES

Leave of absence was granted to the following members:

1. Mr. Abhay Sharma - Registrar
2. Ms. Alka Madhan, Director – Corporate Relations
3. Ms. Monika Jain, Director – HR

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4. Mr. Arun Dhand - Director, Government Relation & Media
5. Dr. J. P. Gupta, Director Emeritus – QA
6. Dr. V. J. Byra Reddy, CoMES
7. Dr. Nirmal Kumar Upreti, Scientist – G, Wood Seasoning Discipline, Forest Products Division, Forest Research Institute (FRI), Dehradun
8. Dr. Mamta Rana, CoLS
9. Mr. Shivam, M.Tech(HSE), Student
10. Mr. Sidhant Satpathy, BALLB(Hons), Student

Minutes:

Agenda item # 1: Mental stress among students are becoming a major concern area in UPES and the number of stressed students are on the rise. The stress factor is resulting in low academic performance leading to many untoward incidents as well. Dr Veena Krishnan, Psychologist made a presentation highlighting the status of counselling of low performing and stressed students. The root cause areas of stresses were highlighted and the IQAC members deliberated on the issue.

The following actions were proposed by the Cell:

- 1.1 A 15-minute session by Dr. Veena Krishnan will be included at the time of interaction with the parents of new enrolments. This will be held at all three colleges at the time of fresh registrations.
- 1.2 A sensitization session will be held for all Course Coordinators to enable them to understand the issues related to stress in a better way. This session will start during the current semester and then subsequently held at the beginning of each semester.
- 1.3 The existing policy of detaining the student (Year-back) is also the cause of stress in a large number of cases. The policy requires to be examined again a student-centric view should be taken in this matter.
- 1.4 In a large number of cases parents have been kept in the dark by their wards about the academic performance and attendance status. UPES already have a system of generating parents' ID and password at the time of will have to be conveyed to the concerned parents immediately.
- 1.5 Many students were not able to clear the exams of the courses where they come from a system that does not have the pre-requisite subject areas necessary for some programs.

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Agenda item # 2: The issue of consistency of academic delivery and improving its quality was discussed and the following points were noted for recommendations by IQAC.

- 2.1 To ensure consistency in the curriculum grid must be ensured.
- 2.2 The faculty must increase their use of the Blackboard Learning Management System.
- 2.3 Library budget to be increase to meet the UGC recommendation.
- 2.4 Research and Development budget should be increased to allow intake of more Doctoral Research Fellows.
- 2.5 COES should create a Virtual Reality Lab for enhancing the learning experience in many of its programs

Agenda item # 3: It was observed that the student and faculty exchange programs have started in a few programs. IQAC felt that the colleges should focus in the areas of their expertise and engage with the overseas partner institutions in the similar areas for expanding the exchanges?

It was resolved in the meeting that Member Secretary, Dr. S R Das shall send the recommendations of IQAC to the concerned departments and officials for initiating actions in respective areas.



Dr. S. R. Das
Vice President – Academic Affairs



Dr. Deependra Kumar Jha
Vice Chancellor