



UNIVERSITY OF PETROLEUM & ENERGY STUDIES

Internal Quality Assurance Cell

Minutes of Meeting

No. IQAC/02/NOV/2017-18

(30th November 2017, 12 Noon to 2 pm)

Venue: Energy House Ground Floor Board Room, UPES

Date: 06.12.2017

Members Present:

S.No.	IQAC Member
1	Dr. Deependra Kumar Jha - Vice Chancellor – Chairperson
2	Dr. Suresh Kumar, Head - School of Engineering[SoE]
3	Dr. Manish Prateek, Head - School of Computer Science & Engineering[SoCSE]
4	Mr. Manas Ranjan Mishra representative of Dr. Soumyajit Ghosal, Head - School of Design[SoD]
5	Dr. Dayanand Pandey, Head - School of Business[SoB]
6	Dr. Tabrez Ahmad, Head - School of Law[SoL]
7	Dr. Prashant S Rawat, Associate Dean – Innovation
8	Dr. V. J. Byra Reddy, Associate Dean - Quality Assurance & Accreditations
9	Dr. Ajit Kumar Nigam, Associate Dean – Incubation
10	Dr. S K Banerjee, Associate Dean - Academic Planning & Monitoring
11	Dr. Jitendra Kumar Pandey, Associate Dean - R&D
12	Mr. Ravindra Yatagiri, VP - Hybrid Blended Online Learning
13	Dr. Amitabh Bhattacharya - Controller of Examination
14	Ms. Deepa Verma, Registrar
15	Dr. Ranjan Sinha Thakur - Chief Librarian
16	Dr. Ajay Kumar, SoE
17	Dr. Pankar Kumar, SoE
18	Dr. Vijay Parthasarthy, SoE
19	Dr. Neelu Ahuja, SoCSE
20	Dr. Durgansh Sharma, SoCSE
21	Dr. Thipendra P. Singh, SoCSE
22	Dr. Neeraj Anand, SoB
23	Dr. Atul Razdan, SoB
24	Dr. Radheshyam Prasad, SoL
25	Anish Singh, B.Tech – APE-JP, Current Student
26	Pragya Sood, B.Tech - CSE,CStudent
27	Vertika Saxena, B.Des,CStudent
28	Surajit Mondal, M.Tech. (Energy Systems with spl. Renewable Energy), Alumnus
29	Varnita Varma, M.Tech (Robotics), Alumnus
30	Sanka Rama Venkata Siva Prasanna, M.Tech.(Pipeline Engineering), Alumnus
31	Dr. Nirmal Kumar Upreti, Scientist – G, Wood Seasoning Discipline, Forest Products Division, Forest Research Institute (FRI), Dehradun

- 32 Dr. Atul Kumar Gupta, Associate Professor & Head, Department of Chemistry,
Department of Chemistry, SGRR (PG) College, Dehradun
- 33 Dr. Kamal Bansal - Director - IQAC & Dean - Academic Development & Innovation

Leave of absence was granted to the following members:

S.No.	IQAC Member
1	Ms. Monika Jain, Head – HR
2	Ms. Alka Madhan, Head - Corporate Relations and Career Services
3	Dr. Mamta Rana, SoL
4	Mr. Sachin Jain, CFO
5	Arjun Das, MBA (AVM), Current Student
6	Dipti Khatri, BALLB (Hons), Current Student
7	Mr. Sanjay Mittal, Director (Operations), Power Transmission Corporation of Uttarakhand Limited (PITCL), Dehradun
8	Mr. Vikas Matta, Manufacturing Head - Hero Motocorp Ltd., Haridwar Plant, Haridwar

At the outset, Dr. Deependra Kumar Jha, Chairman IQAC welcomed the Members. Thereafter, he shared his expectation from newly constituted IQAC; such as, periodic review of all the academic departments of the University and he also urged the academic departments of all the constituent schools to implement the suggestions provided in the IQAC. He also assured the members that they will receive the IQAC calendar and agenda for entire year in advance in due course of time. Thereafter, ascertaining the quorum, the agenda items were taken up for discussion:

Item 2.1: Framework for Visioneering exercise

Dr. V J Byra Reddy, Associate Dean (QA&A) initiated discussion on first agenda item. He gave presentation on "framework for creating a new vision statement and strategic plan". While presenting the same he showed two approaches to creating vision statement and three approaches to building a strategic plan based on the approach selected to create the vision statement, thereof.

During and after this presentation, The Chair advised to constitute a committee which will decide and give rationale behind selecting the approach to both building vision statement as well as adopting a particular strategic plan format.

Item 2.2: Multi-Disciplinary Student Projects

To initiate discussion among IQAC members, a presentation on "Multi – Disciplinary Student Project" was given by Dr. Ajay Kumar. The following issues were revealed during the discussion:

- ❖ Guideline to be prepared for allotment of the multi-disciplinary projects.
- ❖ Guideline for the execution of multi-disciplinary projects.
- ❖ Guideline for the evaluation and panel selection need to frames.
- ❖ Learning outcomes of students be defined and framed for multi-disciplinary projects.

- ❖ Understanding the society and grass root problems would play a key role as trigger to take the multidisciplinary projects.
- ❖ Scope and framework for interschool collaboration for multidisciplinary projects.
 - At same levels (four year course of engineering, design, Comp. Science etc.) and
 - At different levels (2 year (M.Tech./MBA) and 5 year law; 4 year B.Tech./B.Des and 3 years BBA etc.)
- ❖ Need of pilot test in few areas to understand the dynamics during conduction of multidisciplinary projects.
- ❖ Industry collaborations will be useful for the identification of real-life problems for the multi-disciplinary projects.

Item 2.3: Discussion on Feedback forms a) Alumni b) Industrial Tour c) Internship

The Alumni, Industrial Tour outcome assessment and Internship outcome assessment forms were shown to IQAC members. Due to paucity of time the Chair suggested to circulate it to all IQAC members for their feedback and comments. The final formats he said may be discussed in next IQAC meeting.

Item 2.4: Update on NAAC/NBA preparedness.

Dr. Gowri and Dr. Vijay Parthasarthy made presentation on UPES's preparedness for the NBA and NAAC accreditations respectively. The members were apprised about the current status and progress thereof.

Item 2.5: Institutional Outcome Assessment Framework.

Due to paucity of time, it was proposed by Dr. Kamal Bansal that the fifth agenda item be dropped from the present meeting and be included in the next meeting.

Item 2.6 Strengthening the learning experience of students through online/blended learning.

With the due permission of the Chair, the above agenda item was also added. Mr. Ravindra Yatagiri, VP-Online learning shared the learning experience of students about a few of existing courses being delivered in online/blended mode, which is appreciated by the students' community. He also shared a few other courses that can be delivered in similar mode. The Vice Chancellor advised to constitute a committee under the Chairmanship of Dean (AD &I) and member from various schools to explore possibility to add some other courses from various sources for enhancing learning experience of the students. The committee will submit its report to Vice Chancellor before next IQAC meeting.

There being no other item, the meeting ended with the vote of thanks to the chair.



Dr. Kamal Bansal
Dean(AD&I) & Director IQAC



Dr. Deependra Kumar Jha
Vice Chancellor & Chairman IQAC