

University of Petroleum & Energy Studies
Minutes of the IQAC Meeting held on 1st April 2017
Venue: Conference Room – Australia, MDC, UPES
Time: 11:00 AM to 1:00 PM

Members present:

1. Dr. Suresh Kumar, (Non-CIT) COES
2. Dr. Manish Prateek, (CIT), COES
3. Dr. S. K. Pokhriyal, (Nominee of Dr. D. N. Pandey, Director CoMES)
4. Dr. Neelu Ahuja, CoES
5. Dr. Ashutosh Pandey, COES
6. Dr. Pankaj Kumar, COES
7. Dr. V. J. Byra Reddy, CoMES
8. Dr. Neeraj Anand, CoMES
9. Dr. Mamta Rana, CoLS
10. Mr. Ravindra Yatagiri Vice President-HBO, Information Technology
11. Mr. Sidhant Satpathy, BALLB(Hons), Existing Student
12. Mr. Surajit Mondal, M.Tech. (Energy Systems with spl. Renewable Energy), Alumnus
13. Ms. Varnita Varma, M.Tech (Robotics), Alumnus
14. Ms. Meenal Arora, M.Tech.(Energy Systems) with spl. Renewable Energy), Alumnus
15. Dr. Nirmal Kumar Upreti, Scientist – G, Wood Seasoning Discipline, Forest Products Division, Forest Research Institute (FRI), Dehradun
16. Dr. Atul Kumar Gupta, Associate Professor & Head, Department of Chemistry, Department of Chemistry, SGRR (PG) College, Dehradun
17. Dr. S.R. Das, Senior Professor & Vice-President (Academic Affairs) – Member Secretary(IQAC)
18. Mr. A. P. Semwal, Assistant Registrar (SG), Department of Academic Affairs – Convener(IQAC)

Special Invitees:

1. Dr. R.S.Thakur, Chief Librarian
2. Brig. S. S. Dhillon, Director – Administration
3. Ms. Priyanka Choudhary, CoLS
4. Mr. Atul Rawat, CoMES
5. Mr. Vikas Kumar, CoMES
6. Dr. Piyush Kuchhal, CoES

Leave of absence was granted to the following members:

1. Dr. Shrihari Honwad - Vice Chancellor - Chairperson
2. Dr. Kamal Bansal, Dean, College of Engineering Studies
3. Dr. D. N. Pandey, Director CoMES

4. Mr. Abhay Sharma - Registrar
5. Mr. Arun Dhand - Director, Government Relation & Media
6. Ms. Alka Madhan, Director – Corporate Relations
7. Ms. Monika Jain, Director – HR
8. Dr. J.P.Gupta, Director Emeritus – QA
9. Mr. Arjun Das, MBA (AVM), Existing Student
10. Mr. Shivam, M.Tech(HSE), Existing Student

In the absence of the Vice Chancellor the meeting was chaired by Dr. S R Das, Senior Professor and Vice President – Academic Affairs.

1. The issues hindering improvement of research rigour was discussed at length and the recommendations were noted. These are listed below.
2. The first draft of the departmental evaluative report was presented by the Department of Oil & Gas, COMES. The report was discussed in detail and areas of concern and suggestions for improvement were shared with the department by the members.
3. Representatives from COLS were advised to consult Academic Affairs Department to prepare their evaluative reports and the presentations.
4. While going through the presentations it was observed that research rigour needs considerable improvement in terms of resource staff and research activities. It is, therefore, important that research needs special attention with immediate effect to improve the rigour in its true sense.

1) Following recommendations were made for improvement of research rigour.

- i. All departments across the university should announce a target for research and book publications, writing book chapters and book reviews.
- ii. All departments across UPES should select and nominate one faculty as Research Faculty. Departments should also nominate the faculty team in the respective departments that will support the Research Faculty.
- iii. The research faculty will have tenure of 2 years. The progress in research will be reviewed annually by the HOD / Programme Head and the Director / Dean of the respective college.
- iv. The teaching load of the Research Faculty and the supporting faculty team will have to be reduced in order to allow ample time for research coordination and research initiation from the department.

- v. HR Department of the university should also make special efforts to fill the vacant faculty positions to ensure the faculty-cadre ration as recommended by UGC.
 - vi. The colleges should announce the number of PhD and Post-Doctoral seats available with each department at the beginning of each semester.
 - vii. The colleges must encourage recruiting DRFs (Doctoral Research Fellows) and PDFs (Post-Doctoral) to help in research activities. The work load of current DRFs must be rationalized to increase their research work.
- 2) Each department should constitute Departmental Research Committee (DRC) which will screen the intake of research fellows and also evaluate the thesis work for award of degrees.
- 3) IQAC also recommends that UPES should focus on research on applied sciences to utilize the capability of the faculty in these areas.
5. It was resolved that these recommendations would be communicated to the concerned departments and authorities, as the case may be, through the Department of Academic Affairs.

The meeting was adjourned after vote of thanks to all IQAC members.



Dr. S. R. Das
Member Secretary



Dr. Shrihari
Vice Chancellor