



REPORT

SOFT SKILLS TRAINING PROGRAM (2016-17)

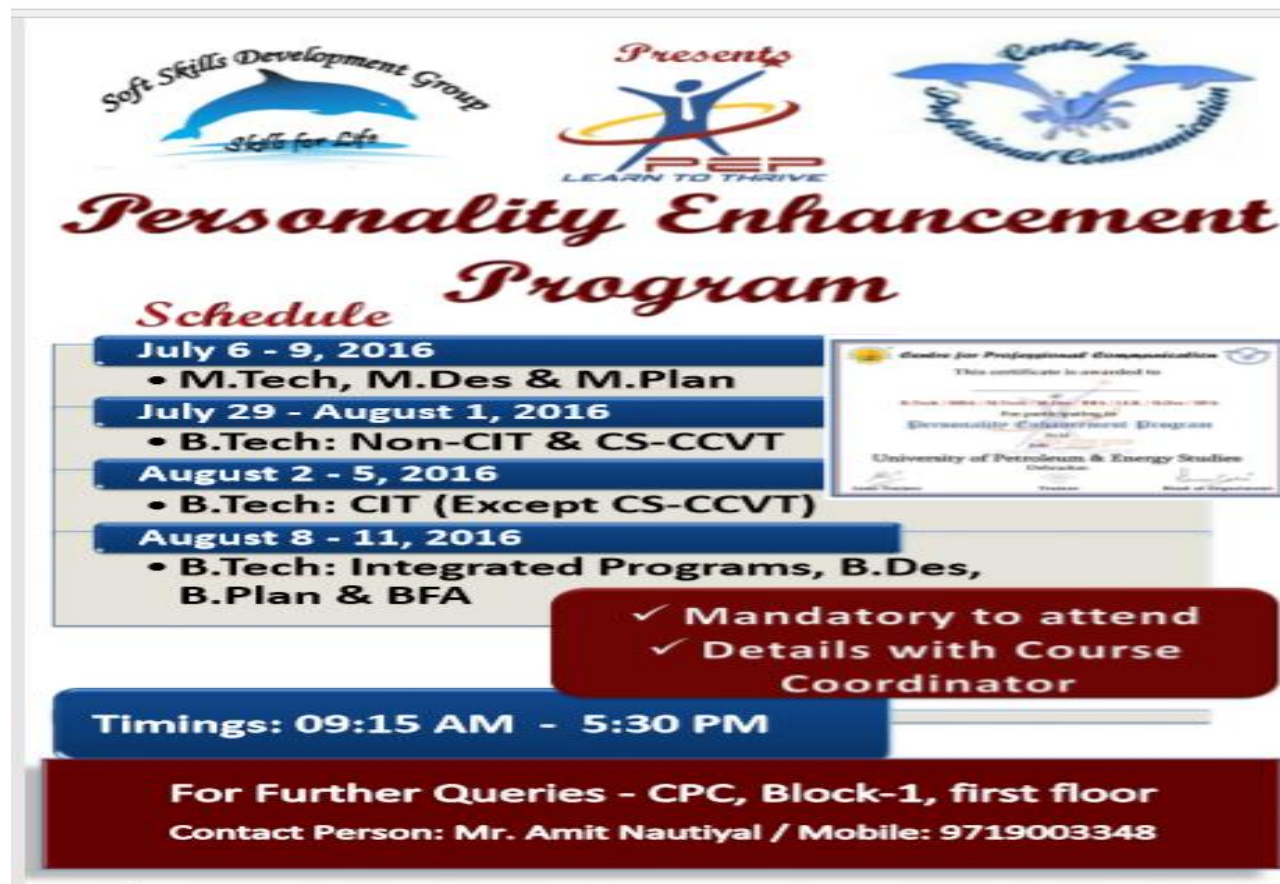
The influence of an individual's personality upon one's academic performance has been widely recognized for personal as well as professional growth in life. In view of this, incessant efforts have been put by the Centre For Professional Communication to design the course 'Personality Enhancement Program' (PEP), a flagship event organized every year, acting as a foundational training program for the newly admitted students of the University. The objective of this program is to provide a conducive environment for the students to deliver the vital life-skills relevant to contemporary students' training including the essential features of soft skills and behavioral skills.



Day 1: Icebreaking activity, Bidholi campus



This program has been designed to facilitate the students' transition from school to college life which demands keen awareness of one's own potential through 'introspection', i.e., connecting with the self, moving to 'interrelation', i.e., connection and bonding with the peers integrated with 'internalizing' the values and attributes learnt through hands-on pragmatic learnings, and eventually they 'demonstrate' the learning outcomes through presentations during the three-day Personality Enhancement Program.



The image is a promotional poster for the Personality Enhancement Program. At the top, it features three logos: 'Soft Skills Development Group' with a dolphin, 'Presents PEP LEARN TO THRIVE' with a stylized figure, and 'Centre for Professional Communication' with a bird. The main title 'Personality Enhancement Program' is in a large, red, cursive font. Below it, the word 'Schedule' is written in red. The program is divided into five phases, each with a date range and a list of participating courses. A sample certificate from the University of Petroleum & Energy Studies is shown on the right. A red box contains two checkmarks: 'Mandatory to attend' and 'Details with Course Coordinator'. A blue box at the bottom left specifies the timings as 09:15 AM to 5:30 PM. A final red box at the bottom provides contact information for further queries.

Soft Skills Development Group
Skills for Life

Presents
PEP
LEARN TO THRIVE

Centre for Professional Communication

Personality Enhancement Program

Schedule

- July 6 - 9, 2016**
 - M.Tech, M.Des & M.Plan
- July 29 - August 1, 2016**
 - B.Tech: Non-CIT & CS-CCVT
- August 2 - 5, 2016**
 - B.Tech: CIT (Except CS-CCVT)
- August 8 - 11, 2016**
 - B.Tech: Integrated Programs, B.Des, B.Plan & BFA

✓ Mandatory to attend
✓ Details with Course Coordinator

Timings: 09:15 AM - 5:30 PM

For Further Queries - CPC, Block-1, first floor
Contact Person: Mr. Amit Nautiyal / Mobile: 9719003348

Centre for Professional Communication
This certificate is awarded to
[Name] for participating in
Personality Enhancement Program
University of Petroleum & Energy Studies
Deemed to be University

The PEP sessions were organized in five rigorous phases (three-day program) catering to the students. The program initiated with the M.Tech students of all courses and eventually furnishing undergraduates students, i.e., of B.Tech, B.Des, M.Des, B.Pharm, B.Sc and BCA.

The PEP sessions spread over three days' workshop included 12 modules prudently designed to achieve various deliverables of the entire program. Day-1 of the PEP session focused on the



Principle of “Self-management” which consisted of 4 modules: managing self, time-management, problem solving ability and planning to execution, all of them well planned sessions to demonstrate self accountability by identifying & implementing the steps necessary to transform one’s vision into appropriate action.

Day-2 of PEP proved to be more dynamic and engaging for the students with next 4 modules directing towards presentation skills, effective communication skills, assertive behavior, emotional quotient and group dynamics which enhanced their trust, credibility and respect towards each other through articulation of thought and speech, intonation and body language leading to effective questioning, listening and speaking skills that strengthen relationships with team members for progressive career success.

Day-3 comprised of last 4 modules delivering important skills like networking techniques, how to deal with difficult people, Conflict Resolution methods, and importance of recognizing one’s potential in order to understand group dynamics and deal effectively with difficult attitudes and behaviors for continuous improvement in professional life.



Day 1: Icebreaking activity, Kandoli campus

The successful completion of Personality Enhancement Program PEP has been achieved through the wholehearted, earnest and committed support of the management of University. The valuable



suggestions, unflinching support and timely assistance of all the involved members have gone a long way to complete the work within the stipulated time.

Total students Participation: 3383

