

**Minutes of the IQAC Meeting held on 7<sup>th</sup> May 2016**

**Venue: Energy House Board Room**

**Time: 11:00 AM to 1:00 PM**

**Members present:**

1. Dr. S. R. Das, VP Academic Affairs and Member Secretary
2. Dr. Kamal Bansal, Dean, Colleges of Engineering Studies
3. Dr. Mamta Rana, nominee of Dr.Tabrez Ahmad, Director, College of Legal Studies
4. Brig. S. S. Dhillon, Director – Administration
5. Dr. V. J. Byra Reddy, Professor & AVP-Accreditation
6. Dr. Amitabh Bhattacharya, Controller of Examination
7. Mr. Sandeep Vasist, Financial Controller
8. Dr. Suresh Kumar, Asso. Dean – COES
9. Dr. S.K.Bannerjee, Asso. Dean - COES
10. Prof. S. C. Gupta, Colleges of Engineering Studies
11. Dr. Rajiv Gupta, Colleges of Engineering Studies
12. Mr. Christalin Nelson, (CIT), Colleges of Engineering Studies
13. Dr. P. C. Bahuguna, College of Management & Economics Studies
14. Dr. Saurabh Tewari, College of Management Studies
15. Mr. Ravindra Yatagiri, AVP – Online Education
16. Mr. A. P. Semwal, Assistant Registrar – Academic Affairs (SG)
17. Mr. Shival Dubey, M. Tech. (Robotics) 2010-12
18. Dr. Chinnappan Baskar, Director, THDC Institute of Hydropower Engineering, Tehri, Uttarakhand

**Leave of absence was granted to the following members:**

1. Dr. Shrihari, Vice Chancellor – Chairperson
2. Dr. Vinay K Varshney, Head of Chemistry Division, FRI, Dehradun
3. Mr. Sachin Jain Chief Finance Officer
4. Ms. Deepa Verma, Director (IA)
5. Dr. J. P. Gupta, Director Emeritus – QA
6. Prof. Loveraj Tarku, College of Management & Economics Studies
7. Dr. (Brig.) Anil Kumar Sharma, Director Student Affairs
8. Mr. Aron Mirza- BALLB (Hons) 4th Year
9. Mr. Sanchay Joshi- BBALLB (Hons) 4th Year
10. Mr. Anugunj Agarwal – MBA(LSCM, 2009-11)
11. Dr. Tarun Dhingra, College of Management & Economics Studies

The meeting started at 11:00 am. In absence of the Vice Chancellor Dr. S R Das, Vice President – Academic Affairs chaired the meeting. The following agenda items were discussed:

1. Progress on revision of teaching and teacher evaluation process

- Members were apprised of the progress.
  - A committee will be formed immediately after the semester exams, ending on 19th May 2016, to review the feedback form required to be filled in by the students.
  - The feedback form will be preferably of one page with not more than ten vital parameters related to teaching.
  - The format may be uniform across the university with minor college specific alterations.
  - The senior students and alumni will also be asked to send their views.
  - The committee will put forward their recommended format by end of June 2016 for approval and implementation.
2. Progress on modifications in concurrent academic audit process
- Members were apprised of the progress. A committee will be formed immediately after the semester exams, ending on 19th May 2016, to review the feedback form required to be filled in by the concurrent audit team.
  - The committee will comprise of senior faculty members from all the three colleges.
  - It is recommended by IQAC that the format be uniform for use across the university with a summary sheet to catch the vital points for further action.
  - The committee will put forward their recommended format by end of June 2016 for approval and implementation.
3. Initiatives for academic session 2016-17
- Enrichment of the elective course baskets is recommended for all round enhancement of skills.
4. Improving international exposure of faculty and students
- IQAC suggested that international mobility for both faculty and student should be a major thrust area for the university to improve international exposure and visibility.

The IQAC expressed its gratitude to the members whose tenure will end on 30<sup>th</sup> June, 2016 and acknowledged the contribution made by them.

The Member Secretary Dr S R Das concluded the meeting with vote of thanks.

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